



**BELGRADE
FAIR**

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International Technical Fair Department
Serbia, 11000 Beograd, Bul.vojvode Mišića 14
Phone: +381 11 3615 357
Phone/fax: +381 11 2655 311, +381 11 2655 866, +381 11 2655 595
tehnika@sajam.rs; sajamtehnike.rs



**60th INTERNATIONAL
TECHNICAL FAIR**



May 16 - 20, 2016

Application Form for Participation

The present Application form should be filled in and certified in four copies. All copies should be submitted to Belgrade Fair which will confirm the receipt and return a copy to the Exhibitor.

To be filled in block letters

Full name of Exhibitor:	
Address: country, town	
Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All correspondence to be addressed to: (only if different from address above)	
All contacts should be made through:	
Payment affected to the bank account number:	VAT number:

WE RENT:	sq.m.	€/1 sq.m.
A) Indoor raw space	appr.	60,-
B) Outdoor raw space	appr.	35,-

The price per 1 sq. m. indoor raw space at the gallery shall be reduced for 20-40%, depending upon the hall.

COMPULSORY REGISTRATION FEE AMOUNTS TO:

€ 250,-

The prices are mentioned in NET amounts. VAT shall be added to them.

ARE YOU: (please tick)

<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Agent
<input type="checkbox"/> Wholesaler	<input type="checkbox"/> Importer
<input type="checkbox"/> Exporter	<input type="checkbox"/> Retail trader
<input type="checkbox"/> Service renderer	<input type="checkbox"/> Distributor

EXHIBIT DATA:

Exhibit weight:	<input type="checkbox"/> up to 800 kg/sq.m.
	<input type="checkbox"/> 800 - 1200 kg/sq.m.
	<input type="checkbox"/> Exceeding 1200 kg/sq.m. (max 1500 kg/sq.m.)
Exhibit height:	<input type="checkbox"/> not exceeding 3 m
	<input type="checkbox"/> exceeding 3 m
Exhibit length:	_____ m

Technology innovation you will present at the Fair: _____

If your company celebrates any jubilee this year, please name it _____

Please, send also the completely filled in Application for Compulsory Registration in the Official Exhibitor Register and the CD along with the present Application.

We declare hereby that we are aware of the participation conditions mentioned in the General Rules for Participation at Belgrade Fair Events and the present Application Form and that we fully accept them.

Payment upon receipt of the proforma invoice.

Venue and date

Seal

Exhibitors signature

TO BE FILLED IN BY BELGRADE FAIR

Confirmed acceptance
of Application form

File No.

Location

Date, signature and seal

EXHIBITORS

Companies exhibiting their own products and renting a certain exhibiting space for it and the right to registration in the Exhibitor Register, as well as the right to use any other services within the Belgrade Fair's offer. The Exhibitors shall install their company's name on the fascia panel at their stand.

COEXHIBITORS

Should also exhibits of other companies be displayed at the stand rented by the Exhibitor and the other companies' staff is present at the stand, such companies shall be registered as Co Exhibitors. The Co Exhibitors shall apply by specific application forms for participation and compulsory registration in the Exhibitor Register and pay the relevant registration fee for it. The Co Exhibitors shall install their companies' name equally with the Exhibitors, on the fascia panel. Should the Exhibitor apply for a Co Exhibitor for the participation and compulsory registration in the Exhibitor Register, he shall enclose with his application the Co Exhibitor's approval to do so.

If the Exhibitor does not apply for Co-Exhibitors or submit incomplete data in its Application form, Belgrade Fair has the right to charge the Exhibitor for all the costs related to Registration fees for Co-Exhibitors.

Belgrade Fair shall distribute the exhibiting space and determine the exhibiting location of each Exhibitor. Belgrade Fair reserves its right, if it is in the interest of a fair event, to relocate Exhibitors from already allocated area to another location.

The rental price per 1 sq. m. block, front side or corner exhibiting space allocated to the Exhibitor by Belgrade Fair, in accordance with its possibilities, upon the Exhibitor's explicit requirement, shall be increased, compared with the price of the exhibiting space rental stated on the Application for Participation, as follows:

- A) Block exhibiting space (four sides open) for 30%
- B) Front side exhibiting space (three sides open) for 20%
- C) Corner exhibiting space (two sides open) for 10%

Should the Exhibitor mount a multi-level stand on the exhibiting space allocated to him, he shall additionally pay also his use of the elevated areas. The price per 1 sq. m. elevated area amounts 50% of the rental price for raw exhibiting space stated on the Application for Participation. The elevated area shall be calculated based upon design approved by Belgrade Fair Design Office.

The Exhibitors shall pay the compulsory compensation of mutual costs for the period of hall preparation and clearing away. Belgrade Fair Price List shall determine the compensation amount and the payment liability bearers upon this basis.

The Exhibitor shall obey the time of a fair event opening, closing and working hours, particularly to keep his stand with exhibits fully operating by the fair event closing

In case the Exhibitor does not act in accordance with the previous item, which shall be stated in writing by the Hall Supervisor, the Exhibitor shall pay the Contract penalty of EUR 800,-

REGISTRATION FEE INCLUDES

- Publishing Exhibitor's data (complete business address, telephone, fax, E-mail, http and representation office address) in the official Exhibitor register and CD.
- Publishing up to 20 words of text describing Exhibitor's product range or activity in the Exhibitor Register.
- Publishing of Exhibitor's registered trade mark.
- A Complimentary copy of the Register.

- Free exhibition passes will be distributed as follows: four passes for renting up to 30sqm. Another pass for each additional rent of 10sqm, not more than a total of 12 passes

- One exhibition pass for each officially registered exhibitor
- Car park passes for one vehicle and driver for exhibitors and co-exhibitors renting up to 20sqm
- Car park passes for two vehicles for the rent of up to 50sqm
- Car park passes for three vehicles and driver for the rent exceeding 50sqm

The official Register is printed in Serbian and English. Exhibitors are responsible for the accuracy of the data given. The Register Editorial Staff reserves the right to adjust the titles of the products stated in in this Application to those contained in the Catalogue nomenclature.

INSURANCE

Exhibits and any other Exhibitor's property shall be insured against theft, damage, etc. at all fair events taking place at Belgrade Fair.

The Exhibitor may insure his goods through Belgrade Fair or himself, through an insurance company in this country or abroad.

Should the exhibits or any other Exhibitor's property not be insured in one of the ways mentioned under the present Article, the Exhibitor shall be fully responsible for any damage to such exhibits or other property.

PAYMENT

1. Exhibitors shall effect the payment through the Bank stipulated in the pro-forma invoice. Each Contract Party shall bear the bank charges in its own country. Exhibitors are requested to fulfill following liabilities:

- for the booked exhibition space, building and equipping of stand not later than 30 days prior to Fair event opening by pro-forma invoice to the Fair foreign currency account at an authorized commercial bank.
- for other requirements not later than 10 days after the closing date of the Fair event by invoice to the Fair foreign currency account at an authorized commercial bank.

In case of a delayed payment or payment after a contract date, the exhibitor shall pay an interest rate according to the rate of the National bank of Serbia at the moment of settlement the due amount.

2. The Exhibitor may withdraw the submitted Application for Participation only within the time period of 15 days, provided that Belgrade Fair has not confirmed the receipt and acceptance of the Application for Participation in the meantime.

3. Should Belgrade Fair fail to inform the Applicant of its decision within the time period, the Application for Participation shall be considered accepted.

4. Should the Exhibitor withdraw the submitted Application for Participation after the above mentioned deadline, or after confirmation of the Application acceptance, the Exhibitor shall pay to Belgrade Fair the rental fee for the applied exhibiting space, registration fee, as well as any other costs occurred due to such Exhibitor's withdrawal accordingly.

Exceptionally, in justified cases, Belgrade Fair may release the Exhibitor from such obligation, completely or partially.

Application form has the legal force of a Contract. In case of any disputes, the Contract Parties have agreed to settle such disputes by the Foreign Trade Arbitration with the Serbian Chamber of Commerce in Belgrade.

Regulations for Participation at Belgrade Fair Events shall be a form part of the Contract.



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**60th INTERNATIONAL
TECHNICAL FAIR**



May 16 - 20, 2016

Application Form for Compulsory Registration in Official Fair Catalogue & CD

Present Application form should be filled in and certified in three copies. All copies should be submitted to Belgrade Fair which will confirm the receipt and return a copy to the Exhibitor.



(Please state the Alphabet letter, under which
to be registered in the Official Fair Catalogue)

To be filled in block letters

Full name of Exhibitor:	
Address: country, zip code and town	
Street and number, P.O.B	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address and phone):	

ACTIVITY WORDING:

WITH COPIES OF THE APPLICATION PLEASE ENCLOSE:

For publishing in the Exhibitor Register:
your registered trade mark
by e-mail (.tiff or .jpg-600dpi)

For publishing in the CD:
5 chosen photos and your color registered trade mark
by e-mail (.jpg format-72dpi-max330x330 pix)

Compulsory registration fee as per Application for Participation amounts to EUR 250.

Publishing in the Exhibitor Register of data about activities not exceeding 20 words,
and the registered trade mark are included in the registration fee.
Each additional word shall be charged EUR 4.
The registration fee amount includes also
publishing of 5 (five) photos at CD.

The prices are mentioned in NET amounts. VAT shall be added to them.

COMMODITY GROUP(S) YOU BELONG TO: (please tick)

- ☐ INTEGRA - 21st Century Computer Integrated Factory
 - ☐ Components and modules for flexible and factory automation
 - ☐ Electrical, electronic, hydraulic and pneumatic motors and regulators
 - ☐ Electronic measuring instruments and devices
 - ☐ Programme controllers, process control systems and industrial computers
 - ☐ CNC programme controllers, robot controllers, cell controllers
 - ☐ Devices and software for programme development and testing, control and monitoring
 - ☐ Numerically controlled machine tools, machining and measuring centers
 - ☐ Industrial robots
 - ☐ Flexible manufacturing cells, as well as systems, plants and production equipment
 - ☐ Tools and tool systems
 - ☐ Systems and components for automatic assembling, packing and handling
 - ☐ Computer aided design equipment and software- CAD/CAM systems
 - ☐ Other software products for product design, process planning and production planning and control, ERP
- ☐ Internet
- ☐ Intranet
- ☐ Extranet-solutions for industry
- ☐ Complete factories (know-how)
- ☐ ELECTRICAL ENGINEERING
- ☐ TECHNOTRONICS
 - ☐ Computer and Peripheral Equipment
 - ☐ Network Equipment
 - ☐ Application software
- ☐ INSTALLATION
- ☐ LIGHTING
- ☐ HOUSETECH
- ☐ ELECTRONICS
 - ☐ Power Electronics
 - ☐ Industrial Electronics
 - ☐ Home Electronics
- ☐ TELECOMMUNICATIONS
- ☐ ME-RE-CO
 - ☐ Measuring Equipment and Instruments
 - ☐ Regulation
 - ☐ Process Management
- ☐ KGH - HEATING, VENTILATION AND AIR CONDITIONING DEVICES AND EQUIPMENT
 - ☐ Heating
 - ☐ Heating, water treatment
 - ☐ Heating, renewable sources of energy
 - ☐ Air conditioning, ventilating
 - ☐ Air conditioning, refrigeration
 - ☐ Plumbing technology
 - ☐ Pumps, valves, fittings, heating accessories
 - ☐ Implements, tools, fastening systems
- ☐ PROCESSING EQUIPMENT
- ☐ LOGISTICS & TRANSPORT
- ☐ WELDING
- ☐ MATERIALS
- ☐ PROFESSIONAL AND SCIENTIFIC EQUIPMENT
- ☐ INNOVATIONS
- ☐ SURFACE PROTECTION
- ☐ NEW TECHNOLOGIES
- ☐ COMPRESSORS
- ☐ SCIENTIFIC-TECHNICAL LITERATURE
- ☐ NATIONAL EXHIBITIONS

TO BE FILLED IN BY BELGRADE FAIR

Confirmed acceptance
of Application form

File No.

Location

Date, signature and seal

Venue and date

Seal


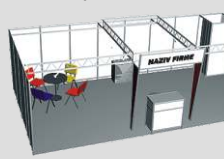

Exhibitors signature

3 Design Section
Serbia, 11000 Belgrade, Bulevar vojvode Misica 14
Tel: +381 11 2655 225, Fax: +381 11 2655 522
arh@sajam.rs, www.sajamtehnike.rs

May 16 - 20, 2016

Application Form - Full Package stand type "Standard"

Full name of Exhibitor:	
Address: country, town Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All correspondence to be addressed to:	
All contacts should be made through:	

		standard aluminium construction		
I ORDER HEREWITH THE CONSTRUCTION AND FULL SERVICE ARRANGEMENT OF THE EXHIBITION SPACE OF:		12-24 sq.m.	25-38 sq.m.	39-60 sq.m.
sq.m.	30 EUR/sq.m.			
SERVICES AND EQUIPMENT INCLUDED IN PRICE/SQ.M.:		The stand layout/image of the stand is a symbolical presentation. The stand look depends upon the position of the rented space in the hall.		
Partition walls		✓	✓	✓
Deco elements in: <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> yellow		✓	✓	✓
Name panel - logo		✓	✓	✓
Instant use carpet - grey		✓	✓	✓
Info desk/podium		1/0	1/1	1/2
Table/Chairs		1/4	1/6	2/8
Bar stool		/	1	1
Cubicle incl. curtain		/	✓	✓
Spot light 100W		4	6	8
Lockable cupboard		1	1	1
Brochure shelf		1	1	1
Socket up to 1kW		1	1	1
Decorative arrangement of exhibits		✓	✓	✓
Space fee		✓	✓	✓
The exhibitors constructing their stands through Belgrade Fair get 10% discount to the process of the following advertising services: Two-sided panel 95 x 195 cm, billboard 300 x 200 cm and Vinyl advertisement production per 1 sq. m.				
Notice: It is necessary to apply your logo by e-mail: arh@sajam.co.rs (.ai, .cdr, .eps format)				

WE HAVE BOOKED A FULL PACKAGE STAND AND ORDER THE FOLLOWING ADDITIONAL EQUIPMENT ACCORDING TO THE CONDITION OVERLEAF: (Please tick)					
	Pcs.	€/Pcs.		Pcs.	€/Pcs.
<input type="checkbox"/> Door with lock	<input type="text"/>	20,-	<input type="checkbox"/> Glass Showcase 100x100x220	<input type="text"/>	80,-
<input type="checkbox"/> Info desk 100/200x50x110	<input type="text"/>	80,-	<input type="checkbox"/> Glass Showcase 100x50x220	<input type="text"/>	60,-
<input type="checkbox"/> Table	<input type="text"/>	10,-	<input type="checkbox"/> Glass Showcase 50x50x220	<input type="text"/>	40,-
<input type="checkbox"/> Chair	<input type="text"/>	10,-	<input type="checkbox"/> Low Glass Showcase 100/50x100	<input type="text"/>	30/40,-
<input type="checkbox"/> Bar stool	<input type="text"/>	20,-	<input type="checkbox"/> Advertising Tower Structure	<input type="text"/>	40,-
<input type="checkbox"/> Podium	<input type="text"/>	10,-	<input type="checkbox"/>	<input type="text"/>	
			<input type="checkbox"/> Company logo 96x62 advertising tower	<input type="text"/>	30,-
			<input type="checkbox"/> Company logo 196x62 advertising tower	<input type="text"/>	50,-
			<input type="checkbox"/> Company logo fascia 196x22	<input type="text"/>	25,-
			<input type="checkbox"/> Digital print mesh, vinyl/self-adhesive foil	<input type="text"/>	18/20,- sq.m.
			<input type="checkbox"/> Laminate floor	<input type="text"/>	10,-/sq.m.

The prices are mentioned in NET amounts. VAT shall be added to them.

I state herewith that I am cognizant with Belgrade Fair price list,
Terms for construction and arrangement of exhibition space which I fully accept.
Stand construction cancellation costs shall be invoiced to the amount of 50% of the stand construction price.

Venue and Date

Seal

Signature

TO BE FILLED IN BY BELGRADE FAIR

Confirmed acceptance
of Application form




sq.m.

Date, signature and seal

May 16 - 20, 2016

Application Form - Full Package stand type "Lux"

Full name of Exhibitor:	
Address: country, town Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All correspondence to be addressed to:	
All contacts should be made through:	

		"Syma Molto" aluminium construction (cubical structures)		
		12-24 sq.m.	25-38 sq.m.	39-60 sq.m.
I ORDER HEREWITH THE CONSTRUCTION AND FULL SERVICE ARRANGEMENT OF THE EXHIBITION SPACE OF:				
sq.m.	40 EUR/sq.m.			
SERVICES AND EQUIPMENT INCLUDED IN PRICE/SQ.M.:		<i>The stand layout/image of the stand is a symbolical presentation. The stand look depends upon the position of the rented space in the hall.</i>		
Partition walls		✓	✓	✓
Deco elements in: <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> yellow		✓	✓	✓
Name panel - logo		✓	✓	✓
Instant use carpet - grey		✓	✓	✓
Info desk/podium		1/0	1/1	1/2
Table/Chairs		1/4	1/6	2/8
Bar stool		/	1	1
Cubicle incl. curtain		/	✓	✓
Spot light 100W		4	6	8
Lockable cupboard		1	1	1
Brochure shelf		1	1	1
Socket up to 1kW		1	1	1
Decorative arrangement of exhibits		✓	✓	✓
Space fee		✓	✓	✓
The exhibitors constructing their stands though Belgrade Fair get 10% discount to the process of the following advertising services: Two-sided panel 95 x 195 cm, billboard 300 x 200 cm and Vinyl advertisement production per 1 sq. m.				
Notice: It is necessary to apply your logo by e-mail: arh@sajam.co.rs (.ai, .cdr, .eps format)				

WE HAVE BOOKED A FULL PACKAGE STAND AND ORDER THE FOLLOWING ADDITIONAL EQUIPMENT ACCORDING TO THE CONDITION OVERLEAF: (Please tick)					
	Pcs.	€/Pcs.		Pcs.	€/Pcs.
<input type="checkbox"/> Door with lock	<input type="text"/>	45,-	<input type="checkbox"/> Glass Showcase 100x100x220	<input type="text"/>	110,-
<input type="checkbox"/> Info desk 100/200x50x110	<input type="text"/>	110,-	<input type="checkbox"/> Glass Showcase 100x50x220	<input type="text"/>	80,-
<input type="checkbox"/> Table	<input type="text"/>	20,-	<input type="checkbox"/> Glass Showcase 50x50x220	<input type="text"/>	60,-
<input type="checkbox"/> Chair	<input type="text"/>	20,-	<input type="checkbox"/> Low Glass Showcase 100/50x100	<input type="text"/>	40/60,-
<input type="checkbox"/> Bar stool	<input type="text"/>	30,-	<input type="checkbox"/> Advertising Tower Structure	<input type="text"/>	60,-
<input type="checkbox"/> Podium	<input type="text"/>	20,-	<input type="checkbox"/> _____	<input type="text"/>	_____
			<input type="checkbox"/> Company logo 91x91 advertising tower	<input type="text"/>	30,-
			<input type="checkbox"/> Company logo 191x91 advertising tower	<input type="text"/>	50,-
			<input type="checkbox"/> Company logo fascia 191x41	<input type="text"/>	40,-
			<input type="checkbox"/> Digital print mesh, vinyl/self-adhesive foil	<input type="text"/>	18/20,-/sq.m.
			<input type="checkbox"/> Laminate floor	<input type="text"/>	10,-/sq.m.

The prices are mentioned in NET amounts. VAT shall be added to them.

 I state herewith that I am cognizant with Belgrade Fair price list,
 Terms for construction and arrangement of exhibition space which I fully accept.
 Stand construction cancellation costs shall be invoiced to the amount of 50% of the stand construction price.

Venue and Date

Seal

Signature

TO BE FILLED IN BY BELGRADE FAIR

 Confirmed acceptance
 of Application form

sq.m.

Date, signature and seal

May 16 - 20, 2016

Application Form for Technical Services

To be filled in block letters

Full name of Exhibitor:	
Address: country, town Street and number, P.O.B.	
Person in charge:	Tel:
Fax:	E-mail:

TECHNICAL SERVICES:	Pcs.	€/Pcs.	Pcs.	€/Pcs.
<input type="checkbox"/> Telephone connection consumption (0,01 €/imp)	<input style="width: 40px;" type="text"/>	30,-	<input type="checkbox"/> Water connection (a sink with the tap, consumption included)	<input style="width: 40px;" type="text"/> 120,-
<input type="checkbox"/> Club table	<input style="width: 40px;" type="text"/>	20,-	<input type="checkbox"/> Boiler	<input style="width: 40px;" type="text"/> 25,-
<input type="checkbox"/> Chair	<input style="width: 40px;" type="text"/>	20,-	<input type="checkbox"/> Mini kitchen (water connection, refrigerator, sink, boiler, electric plate)	<input style="width: 40px;" type="text"/> 220,-
<input type="checkbox"/> Refrigerator	<input style="width: 40px;" type="text"/>	70,-	<input type="checkbox"/> Mini kitchen (water connection, refrigerator, sink, boiler)	<input style="width: 40px;" type="text"/> 200,-
<input type="checkbox"/> Cupboard	<input style="width: 40px;" type="text"/>	30,-	<input type="checkbox"/> Stand safeguarding per 1h	<input style="width: 40px;" type="text"/> 6,-
<input type="checkbox"/> Carpet	<input style="width: 40px;" type="text"/>	10,-/sqm	<input type="checkbox"/> Vacuum cleaning / floor wiping per 1h	<input style="width: 40px;" type="text"/> 6,-
			<input type="checkbox"/> Compulsory fee for the mutual costs	<input style="width: 40px;" type="text"/> 4,-/sqm

Note: The Exhibitors constructing their stands themselves shall pay the compulsory fee for mutual costs according to the rented exhibiting space.

<input type="checkbox"/> Switchboard *	<input style="width: 40px;" type="text"/>	50,-	* The switchboard shall be used to connect electric power to the stand.
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ELECTRIC CONNECTION FOR STAND EQUIPPING AND EXHIBIT DEMONSTRATION:	Pcs.	€/Pcs.	ELECTRIC CONNECTION FOR SPECIAL LIGHTING:	Pcs.	€/Pcs.
<input type="checkbox"/> total power up to 5 kW	<input style="width: 40px;" type="text"/>	37,-	<input type="checkbox"/> power up to 5 kW	<input style="width: 40px;" type="text"/>	46,-
<input type="checkbox"/> total power up to 10 kW	<input style="width: 40px;" type="text"/>	50,-	<input type="checkbox"/> power up to 10 kW	<input style="width: 40px;" type="text"/>	73,-
<input type="checkbox"/> total power up to 20 kW	<input style="width: 40px;" type="text"/>	64,-	<input type="checkbox"/> power up to 20 kW	<input style="width: 40px;" type="text"/>	120,-

- The connection price includes also electric power consumption during event.
- Please ask for a special offer for the prices of the power connections with the power exceeding 20 kW.

INTERNET CONNECTION:	Recommended number of users	Pcs.	€/Pcs.	ADDITIONAL SERVICES:	Pcs.	€/Pcs.
<input type="checkbox"/> economic (512Kb/128Kb)	3	<input style="width: 40px;" type="text"/>	40,-	<input type="checkbox"/> VDSL modem rent	<input style="width: 40px;" type="text"/>	30,-
<input type="checkbox"/> starter (1.5Mb/384Kb)	6	<input style="width: 40px;" type="text"/>	90,-	<input type="checkbox"/> Special services (per hour)	<input style="width: 40px;" type="text"/>	30,-
<input type="checkbox"/> normal (5Mb/1Mb)	9	<input style="width: 40px;" type="text"/>	200,-	<input type="checkbox"/> Upload Booster 2X	<input style="width: 40px;" type="text"/>	+25% on price
<input type="checkbox"/> advance (8Mb/2Mb)	12	<input style="width: 40px;" type="text"/>	300,-	<input type="checkbox"/> Upload Booster (Symmetrical speed)	<input style="width: 40px;" type="text"/>	+50% on price
<input type="checkbox"/> ultra (16Mb/4Mb)	20	<input style="width: 40px;" type="text"/>	500,-			

SPECIAL REQUEST: Write in special requests referring to the services indicated above.

Payment upon receipt of invoice. Application deadline is March 28, 2016.
VAT shall be added to the above mentioned prices.

<input style="width: 150px; height: 20px;" type="text"/> Venue and Date	Seal	<input style="width: 150px; height: 20px;" type="text"/> Exhibitors signature
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TO BE FILLED IN BY BELGRADE FAIR	
Confirmed acceptance of Application form	<input style="width: 80px; height: 20px;" type="text"/>
File No.	Location
<input style="width: 350px; height: 20px;" type="text"/> Date, signature and seal	

INSTRUCTIONS FOR TECHNICAL SERVICE CONTRACTING

The services mentioned in the Technical Service Price List can be contracted solely in the Inspection Office of the relevant exhibiting hall, where also information on other services that can be rendered by Belgrade Fair can be obtained respectively. The afore mentioned services are not included in the exhibiting space rental or construction price and they are subject to additional payment.

ELECTRICITY

Belgrade Fair power has got the voltage of 220 V single phase and 3 x 380 V three phase alternating power of 50 Hz. Any cables and/or devices shall be compatible for operation under the said voltage and frequency. For manufacturing of cabling for connection of various devices, machines, and lights, as for protection from the touch-in voltage, regulations on manufacturing of temporary electrical cables shall be applied accordingly. A stand shall have a switchboard, fully in accordance with the regulations, Belgrade Fair will connect it to the network. The connection of the installed cables shall be approved by an authorized employee of Belgrade Fair Electricity Department.

TELEPHONE

Belgrade Fair has got an internal mail telephone exchange for its users, which enables all kind of incoming and outgoing telephone calls automatically (an operator calling for the connection is necessary). The connection means a connection to the telephone network with a telephone set, whereas usage of an additional set or fax machine is subject to additional payment in accordance with the price list.

WATER

Belgrade Fair plumbing has got the connection size 3/4 inch, which can be reset to 1/2 inch upon request. Any water connection made by an exhibitor shall be approved by Belgrade Fair authorized staff.

STAFF ENGAGEMENT

Subject to filling in the relevant form and additional payment in accordance with the Price List, Belgrade Fair puts to its exhibitors disposal staff for all types of works mentioned therein.

COMPULSORY FEE FOR THE MUTUAL COSTS:

The Exhibitors constructing their stands themselves shall pay the compulsory fee for mutual costs according to the rented exhibiting space, as follows:

- 0 – 150 sq. m. - each square meter shall be calculated
- 151 – 300 sq. m. - fixed 150 sq. m. + 40% difference between 300 and 150 sq. m.
- 301 – 500 sq. m. - fixed 210 sq. m. + 30% difference between 500 and 300 sq. m.
- More than 500 sq. m. – fixed 270 sq. m. + 20% difference between the actual space and 500 sq. m.

EXHIBIT INSURANCE

Belgrade Fair is not insured against theft of displayed exhibits. We recommend our exhibitors to conclude the fair event insurance. The insurance can be concluded through a Belgrade Fair Insurance Department, in the Head Office room

Belgrade Fair shall not be responsible for any non insured exhibits, equipment or other property of an exhibitor whatsoever, in case of a damage (theft, damaging, etc), during mounting, the event and dismantle period. Any responsibility and/or damage compensation shall be borne by the exhibitor.

INFO:

Hall 1

Tel: +381 11/2655-191, 2655-190

Fax: +381 11/2655-191

Hall 2 and 1A

Tel: +381 11/2655-241, 2655-240

Fax: +381 11/2655-241

Hall 3 and 3A

Tel: +381 11/2655-341, 2655-340

Fax: +381 11/2655-341

Hall 4

Tel: +381 11/2655-848, 2655-014

Fax: +381 11/2655-848

Hall 5 and Open area

Tel: +381 11/2655-260, 2655-261

Fax: +381 11/2655-260

Application Form for Advertising Services

The present Application form should be filled in and certified in two copies. All copies should be submitted to Belgrade Fair which will confirm the receipt and return a copy to the Exhibitor.

To be filled in block letters

Full name of Exhibitor:	Authorised person:
Address: country, town Street and number, P.O.B.	
Tel/Fax:	E-mail:

COMPLETE ADVERTISING SURFACE OFFER IS IN A SPECIAL PRESENTATION

ADVERTISING SPACE - PRINTED

<p><input type="checkbox"/> pcs.</p> <p>Fair Car Entrance Arch 10x1 m (vinyl), with 4 panels 95x195 cm (paper)</p> <p>400 €/piece</p> 	<p><input type="checkbox"/> pcs.</p> <p>Megaboard at the Hall 3 on the glass, 503x282 cm</p> <p>450 €/piece</p> 	<p><input type="checkbox"/> pcs.</p> <p>Billboard at the Hall 1 600x150 cm, paper</p> <p>160 €/piece</p> 
<p><input type="checkbox"/> pcs.</p> <p>Megaboard Underground Passage 995x195 cm, paper, Illuminated</p> <p>350 €/piece</p> 	<p><input type="checkbox"/> sq.m.</p> <p>Megaboard at the Hall 2 at the Gallery, height 2.62 m, width min. 2 m</p> <p>30 €/ sq.m.</p> 	<p><input type="checkbox"/> pcs.</p> <p>Megaboard at the Hall 1 V-banner, vinyl, 735x427 cm</p> <p>960 €/piece</p> 
<p><input type="checkbox"/> pcs.</p> <p>Billboard 300x200 cm paper</p> <p>180 €/piece</p> 	<p><input type="checkbox"/> sq.m.</p> <p>Billboard at the Hall 2 wall, paper, height 2 m, length min. 5 m, price per sq.m.</p> <p>25 €/ 1 sq.m.</p> 	<p><input type="checkbox"/> sq.m.</p> <p>Advertising surface on the vinyl per sq.m.</p> <p>30 €/sq.m.</p> 
<p><input type="checkbox"/> pcs.</p> <p>Double sided billboard on the pedestrian bridge 95x195 cm, paper</p> <p>80 €/piece</p> 	<p><input type="checkbox"/> pcs.</p> <p>Colonnade In front of the Hall 2 vinyl 8x1 m with 4 billboards 95x195 cm paper</p> <p>400 €/piece</p> 	<p><input type="checkbox"/> pcs.</p> <p>Flag pole height 11 m at the Boulevard for the flags up to 150x700 cm</p> <p>100 €/piece</p> 

ADVERTISING SPACE IN THE EXHIBITOR REGISTRY

- ☐ 2nd, 3rd, 4th cover **270 €**
☐ Double sided ribbon insert - color print **350 €**
☐ Advertising page (one sided) - color print **200 €**

- ☐ Advertising document distribution within the fair ground, carried out by the client (price per 1 day, valid for the exhibitors) **100 €**
☐ Advertising document distribution within the fair ground, carried out by the client **200 €**

Note:

Venue and date

Seal

Exhibitors signature

TO BE FILLED IN BY BELGRADE FAIR

Name of exhibition & hall number

CONTRACTING CONDITIONS

Please send a general idea, in the file form (Floppy Disk, CD, USB Flash Disk) with your filled in and sealed Application or by e-mail (in.ad@sajam.co.yu), not later than twenty days before the event opening.

The Advertising Department shall reserve an adequate space for you, as well as a different advertising component, if the requested space has already been rented, in accordance with the available space and the dates of the application, as well as its receipt of documents.

The rent price of all advertising components shall be related to the duration period of each fair event, other than the items otherwise defined (rented on a day or monthly basis).

The Fair shall control the advertising components during the fair events. In case of any damage of such components, the Fair shall replace them as soon as possible, at its own cost.

Any specific orders shall be contracted personally (facade or window graphics, megaboard, rent of the advertising balloons, distribution of advertising materials along with entry tickets, etc).

Any installation of advertising towers, fascias, columns or wall panels exceeding the height of 3 meters shall be subject to the approval of the Advertising Department and the Design Office.

The flag poles and flags shall not be installed independently outside the rented advertising space.

Any advertising components individually installed by an exhibitor on the Fair ground (banners, flags, rigid components, etc.) shall be charged by the valid prices from the present price list. Belgrade Fair reserves its right to remove the afore mentioned components if they esthetically spoil the event general look or another exhibitor's component, as estimated by Belgrade Fair.

FILE PREPRESS

The printing files shall be sent in Adobe Photoshop eps or Adobe Illustrator eps format.

Adobe Photoshop

1. The File Scale **1 :1**

Note: If this is a matter of graphics with the necessary file "give up", please consult the BELGRADE FAIR operator.

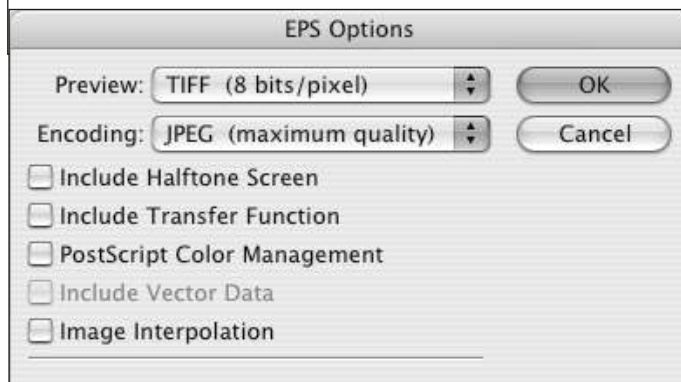
2. Mode - **CMYK**

3. The File Resolution

The resolution scale is from 30 dpi 150 dpi.
"Minor" files (such as B2 format) shall be prepressed up to 150 dpi
"Major" ones (billboards 4 m x 3 m) shall be prepressed in 30 50 dpi.

4. File Recording

Adobe Photoshop Encapsulated Postscript (**.EPS**), without any paths or channels



Adobe Illustrator

1. The File Scale

Should the files in Illustrator be a clean vector (without photos), the file may be recorded as a 10 times smaller one, with a remark to the BELGRADE FAIR operator. The file **SHOULD NOT** include any wedges, passers, clips, printing instructions, measures, numbers of copies, etc.

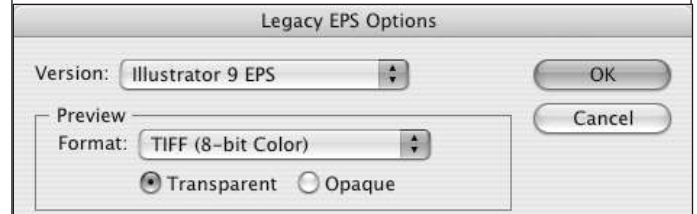
Each file is a print itself (if you have five posters, you should record them in five different files)
Make sure you have put a frame with the printed matter size (without color or outline).

2. Convert the text into curves

3. Mode CMYK

4. File Recording

Adobe Illustrator 9 Encapsulated Postscript (EPS)



5. If the Illustrator file is a combination of a vector and a photo, the file should be **RASTERED IN THE PHOTOSHOP**

Note:

- **MAKE SURE** that you send a proof with the files
- We do not operate with Corel files
- Do not send any compressed files (ZIP, RAR, ARJ, SIT, etc.)
- Limit with e-mail files are 10MB, we can not receive larger files.

Please prepress the files in accordance with the above mentioned instructions.
Otherwise, BELGRADE FAIR shall not be responsible for the printing quality!



**BELGRADE
FAIR**

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Rental Services
Serbia, 11000 Belgrade, Bulevar vojvode Misica 14
Tel: +381 11 2655 809
jovica.dimitrijevic@sajam.rs, www.sajamtehnike.rs



**60th INTERNATIONAL
TECHNICAL FAIR**



May 16 - 20, 2016

Application Form for Participation in the Side Event Programs

The present Application form should be filled in and certified in two copies. All copies should be submitted to Belgrade Fair which will confirm the receipt and return a copy to the Exhibitor.

To be filled in block letters

Full name of Exhibitor:	
Address: country, town	
Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All correspondence to be addressed to:	
All contacts should be made through:	

OTHER CONFERENCE ROOMS RENT:	Date	Time of Use	€/h
Large Conference hall in the exhibiting Hall 4, with sound system and equipment, the price per started hour (capacity 300 seats)			350,-
Small Conference hall in the exhibiting Hall 4, without sound system, the price per started hour (capacity 50 seats)			170,-
Festive Hall in the Head office, with sound system and equipment, the price per started hour (capacity 150 seats)			350,-
For the presentation we need:(please tick) <input type="checkbox"/> Screen <input type="checkbox"/> LCD Projector for PC Presentations <input type="checkbox"/> PC LapTop <input type="checkbox"/> Internet			

The prices are mentioned in NET amounts. VAT shall be added to them.

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Venue and date

Seal

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Exhibitors signature

TO BE FILLED IN BY BELGRADE FAIR			
		File No.	<input type="text"/>
Reservation Confirmation		<input type="text"/>	
Time	<input type="text"/>	To	<input type="text"/>
<input type="text"/>			
Date, signature and seal			



**BELGRADE
FAIR**



11000 Belgrade, Bulevar vojvode Mišića 14
Tel/Fax: +381 11 2655 493
mirjana.stanojlovic@sajam.rs, www.sajamtehnike.rs



**60th INTERNATIONAL
TECHNICAL FAIR**



May 16 - 20, 2016

Application Form for Exhibit Evaluation

(Please tick)

Name and address of the manufacturer:
Exhibit name and type designation (separate Application Form must be submitted for each exhibit):
Specific characteristics/properties which are important for evaluation:
Was the exhibit made according to original design or as a licenced product?
Was the exhibit manufactured completely in the country of origin? In case it contains imported parts/components, they should be indicated as such:
Was the exhibit attested and where?
Number of the exhibition area (stand) where the item is exhibited
The accuracy of the data will be confirmed by the authorised representative his/her name and telephone number:

NOTE: Exhibitors are required to submit the Application form for the exhibit evaluation and one copy of the form with technical data information.

The Application form for the exhibit evaluation is free of charge.

The deadline for the application of exhibits is May 16, 2016.

The Application forms are submitted to Belgrade Fair, Mrs Mirjana Stanojlović, e-mail: mirjana.stanojlovic@sajam.rs

Info: +381 (0)11 2655-493

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Venue and date

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Authorized signature and seal